




The New India Assurance Co. Ltd.,  
Madurai Regional Office,  
70 feet road , Ellis nagar,  
Madurai-625016.  
Email: [bss73@newindia.co.in](mailto:bss73@newindia.co.in)  
Contact: 9626230262

**TENDER DOCUMENT "FOR DISPOSAL OF E-WASTE"**

Tender publishing date	24 <sup>th</sup> November,2023
Last date and time of Bid Submission	3:00 PM on 1 <sup>st</sup> December.2023
Date and Time of Bid Opening	4:00 PM on 1 <sup>st</sup> December.2023
Address for Submission of Bids	The New India Assurance Co. Ltd., Madurai Regional Office, 70 feet road , Ellis nagar, Madurai-625016.
Contact Details	E mail: <a href="mailto:bss73@newindia.co.in">bss73@newindia.co.in</a> Contact: <a href="tel:9626230262">9626230262</a>
Last Date of Clarification	30 <sup>th</sup> November,2023

  
CHIEF REGIONAL MANAGER,  
MADURAI RO





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The New India Assurance Company Limited, Madurai R.O invites bid 'for disposal / destruction of old Desktops and peripherals, servers, etc. on "As is Where is Basis" (ie. Disposal of E-Waste)

**Location address**

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The Tender offer should be submitted in one sealed envelope super-scribed as 'Disposal of E-waste" which should contain two sealed covers super-scribed as Cover 'A' and Cover 'B'

Cover 'A' should contain the Technical Bid (Annexure I) which comprises:

Certified copy of Registration Certificate

Certified copy of registration by Tamil Nadu Pollution Control Board as authorized e-Waste collection center in Tamil Nadu.

Cover 'B' should contain the Commercial bid (Annexure II).

**Terms & Conditions: -**

1. The Tender Offer should be submitted to **"The New India Assurance Co. Ltd.,Madurai Regional Office,70 feet road , Ellis nagar,Madurai-625016."** latest by **3:00 PM on 1<sup>st</sup> December.2023.**

If the last date for submission of tender happens to be a holiday due to some unforeseen circumstances, then the tender can be submitted by 11 a.m. on the next working day.

At any time prior to the last date of receipt of bids, NIA may, for any reason, whether at its own initiative or in response to clarifications requested by prospective bidders, modify the tender document by clarifications.

2. The inspection of E-waste can be done on 29<sup>th</sup> and 30<sup>th</sup> November 2023 between 11.00 am to 1.00 pm. Prior intimation and approval has to be taken from NIA official on telephone no. as given in the contact details.
3. The highest total price (HI) quoted will be considered as successful bid.
4. It is the responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening the bids.



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5. The bidders have to bid for all the line items. Incomplete bids will be cancelled.
6. The successful bidder will-have to pay the bid amount by way of DD/Pay order in favor of "The New India Assurance Co. Ltd.", payable at Madurai within one week from the date of our intimation as successful bidder.
7. The successful bidder has to take the items within 1 week after paying the full amount, and after completing other formalities of removal.
8. The successful bidder should remove the concerned items at his cost, risk and responsibility without causing any damage to the company infrastructure.
9. The items details are given in Commercial bid (Annexure-II).



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## **Annexure I**

### **Technical Bid**

Certified copy of Registration Certificate

Certified copy of registration by Tamil Nadu Pollution Control Board as authorized e-Waste collection center in Tamil Nadu.



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**Annexure II**  
**Commercial Bid**

There can be increase/decrease in the no. of items mentioned below.

Item Description	Quantity	Unit Price in Rs.	Total Price in Rs.
LCD/CRT Monitor	21		
CPU	23		
Dot Matrix Printer	2		
Scanner	5		
Laser Jet	42		
Genesis server	3		
server	2		
Fax Machine	5		
Currency Chest Machine	2		
Think client	11		
Keyboard	31		
Mouse	15		
Miscellaneous items  (LAN cables, Power cord, Used cartridges etc.)	Not applicable Approx. 50 kgs	Price per kg.	
<b>Total Amount (in words)</b>			

Signature and Seal of the bidder